



**SOUTH
KESTEVEN
DISTRICT
COUNCIL**

Officer Delegated Decision

16th June 2025

Richard Wyles – Deputy Chief Executive
and s151 Officer



Approve the replacement of SKDC Pay and Display Car Park ticket machines

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Decision made by:	Richard Wyles – Deputy Chief Executive and S151 Officer.
Decision:	To seek approval of the replacement of SKDC Pay and Display Car Park ticket machines
Public or Exempt:	Public
Reasons for exemption:	N/A
Conflicts of interest:	No
Policy compliant:	Yes
Details of delegation:	<i>The Deputy Chief Executive is authorised under at Part 3 (c) for Delegated Powers to Officers, item 28 (Tendering) of the constitution to accept tenders and award contracts to contractors on behalf of the Council in the following circumstances: a) Following a tender process strictly in accordance with the Council's Contract Procedure Rules and Financial Regulations. b) For carrying out works and/or the provision of goods and/or services.</i>

1. Implications

Taking into consideration implications relating to finance and procurement, legal and governance, risk and mitigation, health and safety, diversity and inclusion, safeguarding, staffing, community safety, mental health and wellbeing and the impact on the Council's declaration of a climate change emergency, the following implications have been identified:

Finance

- 1.1 The funding of the new energy efficient car parking machines will be from the Council's climate change reserve as the machines will contribute to the lower of the Council's energy and running costs over the life of the machines. The total one-off cost is £76,528. The maintenance costs of the life of the machines (5 years) will be £29,334.00 which is £19,624.00 less than the budgeted maintenance costs of the current 24 machines.

Completed by: Richard Wyles, Deputy Chief Executive and s151 Officer

Legal and Governance

- 1.2 The Deputy Chief Executive has delegated authority to take this decision.

Completed by: James Welbourn, Democratic Services Manager

Procurement

- 1.3 Compliant route to market only providing the framework is being used compliantly. Pricing must be in line with framework pricing, access agreement and confirmation of award must be sent to Framework Provider, Contract required and details to be added to contract register.

Item	Price
Purchase and installation	£76,528
Maintenance for 5 years	£29,334
Total	£105.862

Completed by: Helen Baldwin

2. The Purpose of the Report

- 2.1 To seek approval of the replacement of SKDC Pay and Display Car Park ticket machines with new solar provision.

3. Available Options Considered

- 3.1 Option 1 – To approve the replacement of the SKDC Pay and Display Car Park ticket machines with new solar ticket machines with mains back up provision.
- 3.2 Option 2 – Not to replace the machines in Pay and Display Car Parks and retain the existing old and deteriorating machines, with increasing maintenance and running costs.

4. Preferred Option

- 4.1 Option 1 – To approve the replacement of the SKDC Pay and Display Car Park ticket machines with new solar ticket machines with mains back up provision.

5. Reasons for the Decision(s)

- 5.1 It is recommended that approval is given for the replacement of SKDC Pay and Display Car Park ticket machines with new solar provision where this feature is possible. The car parks where this feature is not possible is the two multi storey car parks in Grantham.
- 5.2 Existing ticket machines are becoming dated and are increasing in running cost and maintenance costs. The new machines are a blend of traditional mains powered and solar energy. These will contribute towards the ongoing reduction in the Council's carbon footprint and also offer lower running costs. The machines also offer contactless payment options and a specific number of the machines will also continue to offer coin payment and these will be located in prominent locations at the pay and display car parks in Grantham and Stamford.
- 5.3 The breakdown of the purchases are as follows:
 - Universal Solar (Coin, Card & Printer) x 9 total £29,916
 - Universal Mains (Coin, Card & Printer) x 3 total £9,372
 - Micro Solar (contactless only) x 11 total £22,770
 - Micro Mains (contactless only) x 1 total £1,870
 - Total 24 machines £59,750 (plus one off installation £12,600)
- 5.4 SKDC are looking to instruct the purchase of new car park ticket machines from our existing supplier for car park machines, via the ESPO Framework - 509_23 Parking Management solutions Lot 1.

Report Timeline:	Call-in deadline (where applicable)	N/A
	Date decision effective (subject to call-in)	N/A

Signed by: Richard Wyles
